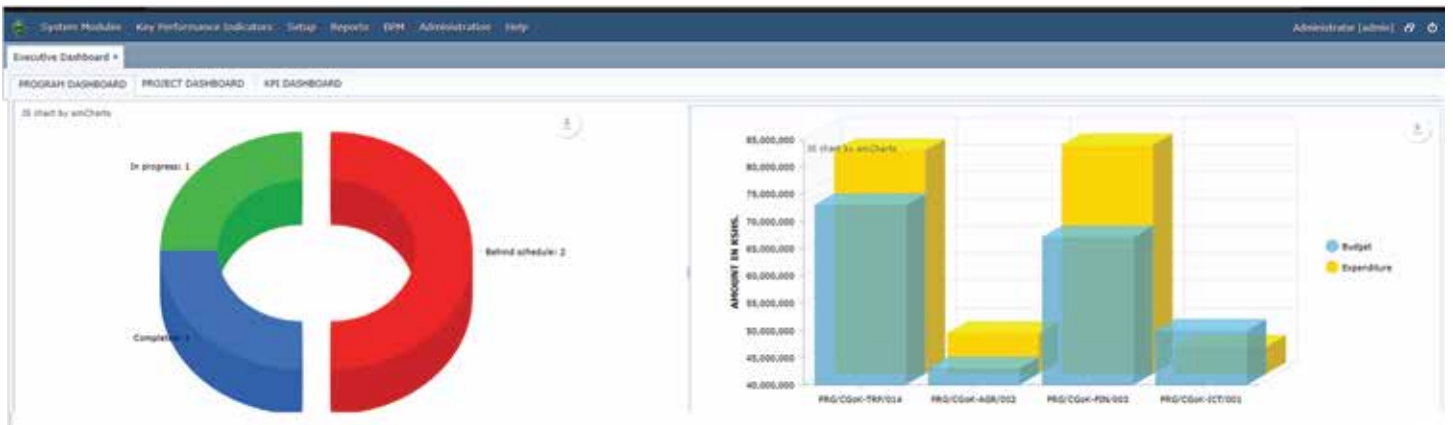


PPM

PROGRAMS & PERFORMANCE MANAGEMENT

| DATA SHEETS |

A product that enables manage projects from inception to completion. The system allows tracking through projects milestones and tasks, improves the way project are implemented, executed, monitored and successful handed over. Assists project managers in being as effective as possible, enhances Monitoring and Evaluation (M&E). PPMs will capture program outcomes, outputs, activities and indicators. It links projects to specific programs for easier monitoring.



THE DASHBOARD
 The Project Dashboard gives project managers a visual, graphical analysis of the status of specific projects. Project managers can see important key performance indicators (KPIs) at a glance such as which projects are on time, under budget and destined for success. For projects that are behind, you can use the dashboard to quickly drill down and identify the root cause. As team members enter information, the dashboard updates automatically to provide you with an up-to-date view of the current health of your projects, while it's happening.

Gantt Chart (One Year)



GANTT CHART

Helps organize your schedule and create a visual timeline of the tasks that make it up.

TASK MANAGEMENT

A great module tool is great for team members to know where they stand in terms of their tasks. When you have an online task management tool you can update it anywhere and on any device, on the go. Add notes, files and links that might be related to those tasks right on the task list. And to make sure nothing is forgotten, you can automate email notifications to alert you that a task's deadline is fast approaching.

REPORTING

A big part of managing a program/project is being able to review and report on its prog-ress. Therefore, you want a program/project management tool that offers you a simple solution for this important task. The best

reporting tool is one that can generate a status report with one click, and for any report you want: workload, expenses, etc.

NOTIFICATIONS

The user can choose to receive notifications via the system and/ or by email. Can be scheduled:

- As soon as an event occurs,
- Daily
- Weekly, (and can also be)
- Disabled.

You'll never miss a deadline with system emails and alerts

The reporting tool can also calculate the planned vs. actual progress of your projects. It will automatically let you know how many days you're ahead or behind schedule, saving you the time it would take to make those calculations yourself. These reports can be generated across all your projects.

Project Status for : CONSTRUCTION OF FOOT BRIDGE ALONG MAI MAHIU

As on 12/06/2018

Name : CONSTRUCTION OF FOOT BRIDGE ALONG MAI MAHIU
 Start Date : 02/04/2018
 Customer Name : N/A
 Schedule : 22% behind schedule
 Open Issues : 0

Project Manager : phyllis phyllis
 End Date : 29/06/2018

Resources : 66% Under allocated
 Open Risks : 0

Overdue Tasks

Task Name	Duration	Start Date	Due Date	Status	Priority	% Complete	Efforts (hrs)	Assigned To
Tender Preparation	16.0	02/04/2018	23/04/2018	In Progress	None	0	0.0	phyllis phyllis
Tender Publish and Opening	6.0	23/04/2018	30/04/2018	Not Started	None	0	0.0	phyllis phyllis
Award And signing	3.0	04/06/2018	06/06/2018	Not Started	None	0	0.0	phyllis phyllis



PERFORMANCE MANAGEMENT MODULE

Performance management is a process by which managers and employees work together to plan, monitor and review an employee’s work objectives and overall contribution to the organization. More than just an annual performance review, performance management is the continuous process of setting objectives, assessing progress and providing on-going coaching and feedback to ensure that employees are meeting their objectives and career goals.

The fundamental goal of performance management is to promote and improve employee effectiveness. It is a continuous process where managers and employees work together to plan, monitor and review an employee's work objectives or goals and his or her overall contribution to the organization.

FEATURES

Plan/Goal setting

THE PLANNING IS A COLLABORATIVE EFFORT INVOLVING BOTH MANAGERS AND EMPLOYEES DURING WHICH THEY WILL:

- Review the employee’s job description to determine if it reflects the work that the employee is currently doing. If the employee has taken on new responsibilities or the job has changed significantly, the job description should be updated.
- Identify and review the links between the employee’s job description, his or her work plan and the organization’s goals, objectives and strategic plan.
- Develop a work plan that outlines the tasks or deliverables to be completed, expected results and measures or standards that will be used to evaluate performance.
- Identify training objectives that will help the employee grow his or her skills, knowledge, and competencies related to their work
- Identify areas that will be key performance objectives for the year. The choice of areas may be determined by

MONITOR/KPI

- For a performance management system to effective, employee progress and performance must be continuously monitored. Monitoring day-to-day performance does not mean watching over aspect of how employees to carry out assigned activities and tasks. Managers should not micro-manage employees, but rather focus their attention on results achieved, as well as individual behaviors and team dynamics affecting the work environment.

PERFORMANCE REPORTS

		May 2018														
		1-5			6-12			13-19			20-26			27-31		
Access Name:																
Work-week		32			40			40			40			32		
Holidays		0			0			0			0			0		
Leaves		0			0			0			0			0		
Availability for Work		32			40			40			40			32		
Work		Assign	Done	Remain	Assign	Done	Remain	Assign	Done	Remain	Assign	Done	Remain	Assign	Done	Remain
Construction of Bridge		0	0	0	0	0	0	0	0	0	0	32	0	32	32	0
Elevation		0	0	0	0	0	0	0	0	0	0	32	0	32	32	0
Access Name:																
Work-week		32			40			40			40			32		
Holidays		0			0			0			0			0		
Leaves		0			0			0			0			0		
Availability for Work		32			40			40			40			32		
Work		Assign	Done	Remain	Assign	Done	Remain	Assign	Done	Remain	Assign	Done	Remain	Assign	Done	Remain
CONSTRUCTION OF A DISPENSARY		32	0	144	40	0	40	40	0	40	40	0	40	32	0	32
LAYING FOUNDATION		32	0	144	40	0	40	40	0	40	40	0	40	32	0	32
CONSTRUCTION OF FOOT BRIDGE ALONG MAIN		8	0	8	16	0	16	0	0	0	0	0	0	0	0	0
Award And signing		8	0	8	16	0	16	0	0	0	0	0	0	0	0	0
CONSTRUCTION OF KULUS ROAD		32	0	80	40	0	40	0	0	0	0	0	0	0	0	0
EVALUATION AND AWARD		32	0	80	40	0	40	0	0	0	0	0	0	0	0	0

PPMS ACCESSIBILITY

On premise or secure Cloud Access and users can access PPMS from the office, from home, in the field or any-where in the world 24/7. Your team can manage tasks & collaborate anywhere via iOS or Android.

